

**Employment Application****Applicant Information**Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you at least 18 years of age? **Yes**  **No**  If you are under 18 years of age, please state your age: \_\_\_\_\_What type of work are you available for? **Full-Time**  **Part-Time**  **Temporary** Are you a citizen of the United States? **Yes**  **No** If no, are you authorized to work in the United States? **Yes**  **No** Have you ever worked for Jim's Electric? **Yes**  **No**  If yes, when and how long? \_\_\_\_\_Have you ever applied to Jim's Electric before? **Yes**  **No**  If yes, when? \_\_\_\_\_Have you ever had a DUI? **Yes**  **No** 

If yes, explain: \_\_\_\_\_

Have you ever been convicted of a felony? **Yes**  **No**   
(A felony conviction may not automatically exclude you from consideration)

If yes, please explain: \_\_\_\_\_

Do you have a valid driver's license? **Yes**  **No** 

Driver's License Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

What is your means of transportation to work? \_\_\_\_\_

Operator: \_\_\_\_\_ Commercial (CDL): \_\_\_\_\_

Have you had any accidents in the past three years? **Yes**  **No**  If yes, how many? \_\_\_\_\_Have you had any moving violations during the past three years? **Yes**  **No**  If yes, how many? \_\_\_\_\_What experience or skills qualify you to work here?  
\_\_\_\_\_  
\_\_\_\_\_The normal working hours of the company vary and encompass different shifts, including Saturdays. Without indicating the need for any absences for religious practices during the normal working hours, are you otherwise available to work during these hours? **Yes**  **No**



## Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? **Yes**  **No**  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? **Yes**  **No**  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? **Yes**  **No**  Degree: \_\_\_\_\_

## OSHA Certification

**OSHA 10**  **OSHA 30**

## Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? **Yes**  **No**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? **Yes**  **No**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? **Yes**  **No**



## References

Please list three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_

## Current Qualifications

Qualification Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
 Institution: \_\_\_\_\_ Training Provider: \_\_\_\_\_  
 Notes: \_\_\_\_\_  
 \_\_\_\_\_

Qualification Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
 Institution: \_\_\_\_\_ Training Provider: \_\_\_\_\_  
 Notes: \_\_\_\_\_  
 \_\_\_\_\_

Qualification Title: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
 Institution: \_\_\_\_\_ Training Provider: \_\_\_\_\_  
 Notes: \_\_\_\_\_  
 \_\_\_\_\_

Are you currently undertaking study/training? Yes  No

If yes, course/program name: \_\_\_\_\_

Is it: Full-Time  Part-Time

Have you served an apprenticeship? Yes  No

If yes, how many years? \_\_\_\_\_

Trade: \_\_\_\_\_

Did anyone refer you to us? Yes  No  If yes, who? \_\_\_\_\_

**Category**

Please check off the level of experience/education you currently have:

Helper     Electrician     1 Year Apprentice     2 Year Apprentice     3 Year Apprentice  
 4 Year Apprentice     Journeyman     Foreman

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Disclaimer and Signature**

The information requested is to help us make the best possible placement within Jim's Electric, Inc. All portions of this application pertaining to you must be completed. We appreciate the time you spent in filling this application form. Jim's Electric, Inc., in accordance with the state and federal laws, does not discriminate on the basis of age, race, sex, religion, color, national origin, physical or mental disability or union affiliation.

Note: If after thirty (30) days from the date of this employment application you have not been contacted by the company and you still desire to be considered for a position with Jim's Electric, Inc., you must submit a new employment application for a vacant position.

Please read the language below carefully. Should you have any questions regarding this language, please seek assistance to signing this document.

*I certify that the information contained in this application is true, accurate and complete. I understand that falsification of this employment application in any detail may result in disqualification from further consideration, or if hired, immediate dismissal without notice from employment. As a condition of employment application, including but not limited to contracting any of the aforementioned employers, supervisors and references. I agree to indemnify and save harmless the company from and against any liabilities, claims, attorney fees, costs, causes of action or other liability arising directly or indirectly from, or associated with this employment application.*

*I agree to confirm to the rules and regulations of the company, and I understand that my employment and compensation can be terminated with or without cause, at any time, and the option of either the company or myself. I further understand that no personnel recruiter or interviewer or other representation of the company, other than its president has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Please complete the following test questions:

- 1) How Many amps is #12 good for \_\_\_\_\_
- 2) How many 90s are permitted before installing a junction box \_\_\_\_\_
- 3) How many amps is a 1200 watt heater at 120 volts \_\_\_\_\_
- 4) How many amps is a 3500 wat Heater at 480 volts 3 phase \_\_\_\_\_
- 5) What size copper wire would you use for a 200 amp Panel \_\_\_\_\_
- 6) What size conduit would you use for (3) # 2 thhn wires \_\_\_\_\_
- 7) How many #12 current carrying wires are permitted in a  $\frac{3}{4}$ " conduit before needing to de-rate the capacity of the wire? \_\_\_\_\_
- 8) How many amps is #10 thhn good for \_\_\_\_\_
- 9) On a 120 volt Receptacle where would you install the White Wire? Gold Screw or Silver Screw
- 10) When installing a New Service to a Building, where would you attach the Ground wire to the neutral Buss or the Ground Buss \_\_\_\_\_
- 11) If you are making a Offset with a 30 degree bend what multiplier would you use to figure out the distance between bends \_\_\_\_\_
- 12) When wiring a 3 Phase Motor and it goes the wrong way how do you fix this issue \_\_\_\_\_
- 13) What is an Overload on a Motor Starter \_\_\_\_\_
- 15) How Many amps can you put on a 20 amp Lighting Circuit \_\_\_\_\_
- 16) How Many watts in a Horsepower \_\_\_\_\_
- 17) When calculating the Load for a single Motor Load, what factor should be added to the Name Plate load \_\_\_\_\_
- 18) How deep would you burry a conduit under a Parking Lot \_\_\_\_\_
- 19) What type of Receptacle would be installed within 6 feet of a sink \_\_\_\_\_
- 20) What year is the current Code book \_\_\_\_\_